

Sept. 27, 2013

The Kent School District (KSD) and the Kent Education Association (KEA) are pleased to jointly communicate our agreement regarding the professional learning communities (PLCs) work for the 2013-14 school year. It is agreed that PLCs are the only teacher collaboration format for use within Kent schools this year. It is further agreed that the *PLC Team Feedback Form* is provided as the sole agenda template for PLC work throughout our district this year. This agenda will serve as the only documentation for PLC work. The four guiding questions combined with the considerations associated with each question will promote true collaboration.

While principals and assistant principals will coach teachers through this process, PLC work will be driven by the teachers with the ultimate goal of increasing student achievement for all students. To maximize time on task, the last 5-10 minutes of each PLC meeting could be reserved for agenda planning for the next PLC meeting. Furthermore, ongoing district wide professional development is planned to promote a deep understanding of PLC work. Please see the *PLC Team Feedback Form*.

In partnership,

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