

Kent Education Association

Application and Permit for Use of Building Facilities

- Application, with insurance, if applicable, must be submitted at least 10 days prior to use for applicant to be considered
- Receipt of signed application indicates approval for facility use by applicant.

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State:		
State:		
ephone:	ess	7in.
Council Room		
Council Room		Alternate priorie:
Equipment Requested: Projector Other (specify)	· · · · <u>· ·</u>	Roard Poom
Equipment Requested: Projector Other (specify)		
Number of Persons Expected:		
Number of Persons Expected:	· ·	Other (specify)
Building Use KEA Member Use / Personal Use (see fees below) Professional Courtesy (granted by the KEA President or designee) Dates Requested: Time: from		_
KEA Member Use / Personal Use (see fees below) Professional Courtesy (granted by the KEA President or designee)		
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Dates Requested:	<u> </u>	
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Fees Hourly Charge for Personal Use: (Maximum of \$50.00 per day) \$10.00 per hour x hours = x days = Opening / Closing Building Building use is available for KEA members to conduct association and/or school district business free of charge during regular business hours (7:30 to 5:00 p.m. Monday to Friday) and subject to \$50.00 per Open and \$50.00 Close after hours and weekends. \$50.00 per Open x = \$50.00 per Close x = Total Charges due: Agreement and Insurance: The above referenced Group/Organization/Individual herby makes application to the Kent Education Association the Group/Organization and certifies that the information given is true and correct. The applicant agrees to striobserve and enforce all rules and regulations of the Kent Education Association. The applicant agrees to exer the utmost care in the use of the building and property and to limit its use to that specified in this application. applicant further agrees that the applicant and the responsible officers or representatives of the applicant Gro Organization must, as a condition to this request, sign the attached indemnity agreement prior to the fapproval. The Kent Education Association does not maintain insurance that will respond to claims against the applicarising out of the use of the facilities by the Applicant, its members, or those attending the event. Reasonable Party Signature Date Approval and Fees (completed by Office Staff) Approved — No Charge Approved with Charges		<u> </u>
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Staff Signature